

Castle Community Meeting

**Avenue Primary School, Avenue
Road Extension**

On Tuesday, 7 July 2009

Starting at 6:30 pm

The meeting will be in two parts

6.30pm – 7pm

There will be an opportunity to discuss issues with your local Councillors as well as view information stalls from:-

- **Highways and Transportation**
- **Britain in Bloom**
- **Local Police**

7pm – 8.30pm

Get involved in your area and planning for the future. There will also be presentations on:-

- **Highways and Transport**
- **Community Meeting Budget**
- **Ward Action Plan**

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Matt Follett
Councillor Phil Gordon
Councillor Patrick Kitterick**

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the number provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING.

You can raise matters of concern, give any opinions and find out information which may be of use.

Ward Councillors and General Information Talk to your local Councillors or raise general queries.	Britain in Bloom Talk to Officers about Britain in Bloom.
Leicestershire Police Talk to Police Officers from the Local Policing Unit.	Highways and Transport Talk to Officers and find out more about Highways and Transport related matters in your area.

The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE PREVIOUS MEETING

Appendix A

The minutes of the previous meeting of the Castle Community Meeting, held on 12 March 2009, are attached and Members are asked to confirm them as a correct record.

4. DECLARATIONS OF INTEREST

The first main item on the programme is Declarations of Interest where Councillors have to say if there is anything in the programme they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

The next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS AND TRANSPORT

Officers will be on hand present information on Highways and Transport related issues in the local area.

6. BUDGET APPLICATIONS

Appendix B

Councillors are reminded that they will need to declare any interest they may have in the budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Kate Owen, Members Support Officer, will give an update on the Community Meeting Budget. The following applications have been received:

- Leicester Castle Park Heritage and Arts Festival – Appendix B1
- Thirlmere Gardens New Pedestrian Access Gate and Pathway – Appendix B2
- Community Allotment Project – Appendix B3
- Integration Through Sports – Appendix B4
- Safer Routes – Appendix B5

7. WARD ACTION PLAN UPDATE

Kate Owen, Members Support Officer, will provide an update on the Ward Action Plan.

8. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Andrew Shilliam, Democratic Support Section, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER LE1 9BG

Phone 0116 229 8813
Fax 0116 229 8819
Email andrew.shilliam@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

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APPENDIX A Castle Community Meeting

Your Community, Your Voice

Record of Meeting and Actions

6:30 pm, Thursday, 12 March 2009

Held at: Leicester Tigers Rugby Football Club, Welford Road

Who was there:

Councillor Matt Follett

Councillor Phil Gordon

Councillor Patrick Kitterick

INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

Table 1 **Ward Councillors**

Table 2 **Leicester Tigers Redevelopment**

Representatives were on hand to discuss the proposed redevelopment.

Table 3 **Leicester LINK**

Representatives were on hand from Leicester LINK.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

FORMAL SESSION

48. ELECTION OF CHAIR

Councillor Gordon was elected as Chair for the meeting.

49. APOLOGIES FOR ABSENCE

No apologies were received.

50. DECLARATIONS OF INTEREST

Councillors were asked to declare any interests they may have had in business on the agenda, and/or indicate that Section 106 of the Local Government Act applied to them.

No such declarations were made at this time.

51. MINUTES OF THE PREVIOUS MEETING

The minutes of the Castle Community Meeting, dated 3 December 2008, were approved as a correct record of the meeting.

52. LEICESTER TIGERS RUGBY FOOTBALL CLUB STADIUM REDEVELOPMENT

Charles Rayner, Leicester Tigers Rugby Football Club gave a brief presentation on the stadium redevelopment, the related car parking proposals, and explained the planning applications made to Leicester City Council. A visual presentation of the stadium following the redevelopment was explained. More detail was also provided on the complicated redevelopment process, the phased process for redevelopment and the next stages, and the need to keep the Granby Halls Car Park open until the new multi-storey car was developed. Finally, it was confirmed that the final completion date for the redevelopment of the stadium was 2016.

Residents raised concerns about the proposed re-location of the hotel, and questioned the impact that the development would have on the local residents and the security problems any raised buildings would pose for the prison.

Charles explained to the meeting that no objections had been received from representatives from the Prison, that a quality hotel was required in the city, that the proposals take into account the traffic concerns raised, that the hotel would be a 10-storey building and that consultation was ongoing with the stakeholders in the locality of the development. In response to questions about potential loss of light to Nelson Mandela Park it was stated that open landscaping to the front of the development was planned, and that the hotel would be designed in a way that would complement, and not hide, the ground redevelopment.

Residents raised concerns about match day parking. In response it was stated that a Travel Plan was being developed and that outside of match day times other uses

would be able to take advantage of the parking facilities available. It was also confirmed that a network of clear signage would be developed on the surrounding roads. It was also confirmed that the Leicester City Football Club and Leicester Tigers Rugby Football Club would not play on the same day in the 2009/2010 season.

In response to concerns from residents about the possible use of Nelson Mandela Park, Charles stated that no plans existed to use or attempt to use the park as part of the overall redevelopment of the area.

Councillor Kitterick, in response to residents' questions about issuing fixed penalty notices to drivers parking on grass verges, stated that the Council is not legally able to issue tickets in to drivers parking fully on grass verges. These had been successfully appealed in the past. A more practical and effective measure would be the use of low-level barriers to prevent drivers mounting the grass verges. Councillor Kitterick confirmed that the matter would be discussed further between Officers from the Council and with Leicester Tigers Rugby Football Club.

53. ADULT SKILLS AND LEARNING

Chris Minter, Interim Service Director, Safer and Stronger Communities gave a presentation on Adult Skills and Learning in the area. The following points were explained:

- That the main educational provision for the area was covered by the Leicester Adult Education College;
- That the Castle Ward had the highest proportion of adult learners in the City;
- That the educational provision included an emphasis on those with mental health and/or learning difficulties;
- That the venue had a good café facility for all users;
- That the courses covered preparation for life and work, basic numeracy, art and design, ceramics, and English for speakers of other languages; and that
- A comprehensive computer suite was available for users.

54. COMMUNITY MEETING BUDGET

Kate Owen, Members Support Officer, updated the meeting on the position of the Community Meeting Budget and explained the details of each application.

Funding Application – Delivering Service Excellence

Councillor Follett, whilst supportive of the funding application, wished it be recorded that he was concerned that although the Leicestershire Constabulary had put their element of the Council Tax up by 15% they were still approaching the Council for additional funding.

RESOLVED:

That it be agreed that the funding application for £50 be supported.

Funding Application – Allotment Fencing Project

RESOLVED:

That it be agreed that the funding application for £2,500 be supported.

Funding Application – 100% Best Attendance

RESOLVED:

That it be agreed that the funding application for £350 be supported.

55. CITY WARDENS AND STREET CLEANSING

Barbara Whitcombe, City Warden Manager, gave a brief presentation on the work of the City Wardens and Street Cleansing Services in the area, and in particular covered the following:

- Problems with flyposting, flytipping, discarded needles and graffiti on Cable boxes;
- Castle was performing well against the cleanliness grades;
- Environmental Health teams had dealt with problems of noise and pest control; and
- The City Wardens were introduced to the meeting.

Barbara also explained the following priorities/work areas for the City Wardens:

- Fixed penalty ticketing and legal action against littering, bins on streets, flyposting, and free distribution of printed material without a license;
- Bins on streets - action against occupied properties with the occupant and action to address unoccupied properties with BIFFA;
- Dog fouling – expanding the use of powers in relation to the use of fixed penalty notices was explained;
- Noise complaints

A resident referred to the problems experienced by the local community as a result of the Leicester Royal Infirmary (LRI) policy to ban smoking from the LRI hospital site. It was stated that the policy had forced employees wanting to smoke to use the surrounding streets, which had an impact on the local residents. More specifically, it was also stated that residents often could not use their gardens, have windows open, and that noise levels were increased due to the congregation of staff and visitors outside. Finally, and to resolve the matter, it was suggested that the LRI should create a smoking area on their own grounds.

In response, a representative from the LRI stated that their responsibility was not taken lightly but that as a healthcare provider they were required to prevent and reduce smoking where possible. Pro-active actions have been taken to address the issues raised, such as the installation of warning signs, litter bins, regular patrols by hospital security, and regular communications notifying staff of their responsibilities outside of the hospital grounds.

A resident stated further that the local children's nursery was experiencing problems related to the behaviour, which impacted on the children's health.

Barbara stated that if employees were littering as a result of their smoking behaviour then fixed penalty notices could be explored as a deterrent and agreed that more information would be provided to the LRI on this option.

56. ENFORCEMENT

Planning and Development Control and Cleansing Services Officers were in attendance at the meeting and took questions from residents on related issues in the area.

Residents raised concerns about the following:

- Houses of Multiple Occupation in the area
- Unauthorised developments in Victoria Park Road
- The checking process in relation to planning applications that have been submitted
- Takeaways and the hours of use
- Unauthorised extended openings Mobile food vendors

In response it was confirmed that in relation to the unauthorised development the matter had been investigated by Officers once the Council had been notified. In support, Councillor Kitterick explained that if residents become aware of occasions where planning rules have been broken then they must report it for investigation by the relevant department. Councillor Kitterick also explained that where matters are referred for investigation, they are prioritised, and that it is unreasonable and impractical for Officers to conduct detailed checks on all applications due to the sheer volume received.

Officers also explained to the meeting the process for dealing with unauthorised development and the breach of planning conditions. It was also explained that the volume of applications received, bearing in mind that each application has an average of at least five conditions attached, makes it very difficult for the authority to actively enforce all the developments. It was also stated that in reality it was important for residents to report breaches should they be aware of them, and that in future Officers would be prioritising the enforcement of planning conditions.

In relation to takeaways and the hours of use, Officers confirmed they were able to take action but only where demonstrable harm can be identified. Further, it was stated that formal action was not always the best course of action.

In relation to unauthorised extended openings, Officers stated that it was not always straightforward but that residents should report matters as they became aware of them.

In relation to mobile food vendors it was explained that an operating license was required.

57. ANY OTHER BUSINESS

Having received a request from residents, and as Chair of the meeting, Councillor Gordon agreed to take 'Any Other Business' before the 'Ward Action Plan Update'.

Residents thanked Steve Letten, Kate Owen and the Members Support Section for their advice and support provided in developing funding applications for submission to the Community Meeting.

58. UPDATE ON THE WARD ACTION PLAN

Kate Owen, Members Support Officer, provided an update on progress towards the Ward Action Plan to date and confirmed that activities were ongoing or had been undertaken to address development, street scene and city wardens, residents parking, adult education and the environment.

Finally, it was also confirmed that the theme for the Community Meetings for the 2009/2010 period was to be Transport and Highways.

59. CLOSE OF MEETING

The meeting closed at 8.17pm.

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Logged

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

30 APR 2009

Section 1: Budget Proposal

RECEIVED
MEMBERS' SUPPORT

1. Name of Ward

Castle

2. Title of proposal

Leicester Castle Park Heritage & Arts Festival

3. Name of group or person making the proposal

Leicester City Council Festivals & Events

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Castle Park Heritage & Arts Festival (CPHAF) is held annually in the Castle Park area (old town) of Leicester and celebrates the history of the area through events and activities in venues in the area and concerts at Leicester Cathedral. The festival runs for one week at the end of August and culminates in a family day in Castle Gardens on the Bank Holiday Monday.

2009 marks the 20 year anniversary of The Castle Park Festival.

CPHF is managed by a consortium made up of arts practitioners, venues and relevant local authority officers. The festival is managed by LCC Festivals team and core funded through LCC Festivals budget.

In order to enhance and develop the event, and provide a wider range of activities for those attending, we are looking for funding to cover two activities that will celebrate our 20th anniversary.

A specially commissioned play by a Leicester based writer (Roger Pugh) Called 'The Minstrels Tale' To mark the 20th anniversary of CPHAF the consortium wish to commission this piece of new work for the Sunday evening concert at Leicester Cathedral on August 30th 2009.

We have considered various proposals and selected 'A Minstrel's Tale' This is a musical play written by Leicester based folk musician Roger Pugh. Roger has performed many times at CPHAF and is also the official Leicester Jester. A draft outline of the play was submitted to the consortium and selected for this funding application, we want to commission Roger to develop the script into a performance piece featuring new and established artists from the Leicester folk scene, drawn from the provisional list submitted with the proposal.

We would also like to put on additional activities for children on Sunday 30th August at Castle Gardens. The main family day at Castle Gardens is on the Bank Holiday Monday 31st Aug. The hope is to put on an Hansel and Gretel audio heritage trail around the Gardens and visiting major sites around the area such as Newark Houses Museum, St Mary De Castro Church and the Castle Gateway.

This project will be run by Leicester theatre group metro-boulot-dodo and will add to the festival by giving more activities throughout the weekend.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£2000

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Cathedral play (contribution)	1000	Actual
Audio heritage trail (contribution)	1000	Actual
Total	2000	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Arts Council England are covering the majority of cost for Cathedral play, This funding would constitute 10% match funding.
The heritage trail is additional to festival and requires this funding to take place.

9. Who proposed the project? Please provide contact details.

Name of contact person	Maggie Shutt
Your position in organisation or group	Festivals & Events Manager
Name of organisation or group	Leicester City Council
Address Festivals & Events 1 st Floor Wellington House Wellington Street LE1 6HL	
Phone number 0116 2385081	Email Maggie.shutt@leicester.gov.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Dawson Smith
Your position in organisation or group	Festivals & Events Officer – Castle Park Festival Event Manager
Name of organisation or group	Leicester City Council
Address Festivals & Events 1 st Floor Wellington House Wellington Street Leicester LE1 6HL	
Phone number 0116 2385083	Email Dawson.smith@leicester.gov.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Maggie Shutt
Signature	
Date	22 /04/2009

Please send this completed form back to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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Logged

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COUNCIL

16 JUN 2009

1. Name of Ward

Castle Ward

RECEIVED
MEMBERS' SUPPORT

2. Title of proposal

New pedestrian access gate and pathway at main vehicular entrance point to Thirlmere Gardens.

3. Name of group or person making the proposal

Parks Services and St Andrews Play Association

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Recently the Castle ward members had a patch walk around Thirlmere gardens and the above proposal was identified as an improvement to the area. The money will be spent to remove part of the fence and hedge at the side of the drive way gates, construct and install a metal pedestrian gate. A pathway approximately 4m², suitable for users with push/wheel chairs. The success of the New pedestrian gates will benefit the St Andrews play association, New play area, ball courts and St Andrews Tenants housing office, as a safer route. See attached Quotation.

5. Have you provided supporting information?

Yes

Tick if yes

6. What is the total cost to the Community Meeting?

£1,213.41p

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
To remove a section of fence, construct and install a gate	£330.00	Estimate
To remove shrubs, excavate supply lay tarmac to an area of 4m2.	£883.41	Estimate
Total	£1,213.41	Estimate

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Graham Woods
Your position in organisation or group	Area Parks manager
Name of organisation or group	Parks Services
Address Parks Services Area4 Victoria Park Lodge 2 London Road Leicester LE1 7RY	
Phone number 0116 2293636	Email graham.woods@leicester.gov.uk

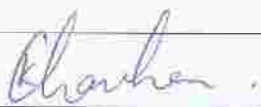
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Kailesh Chauhan (Johnny)
Your position in organisation or group	Park Officer
Name of organisation or group	Parks Services
Address Parks Services Area4 Victoria Park Lodge 2 London Road Leicester LE1 7RY	
Phone number 0116 2293639	Email kailash.chauhan@leicester.gov.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Kailesh Chauhan (Johnny)
Signature	
Date	12/06/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

Please ask for: A.Jelfs
Our ref: ALSQ389
Date: 02/06/2009
Extension: 2333205



Leicester
City Council

**Regeneration & Culture
Landscape Services**

Beaumont Park Depot
Beaumont Way
Leicester
LE4 1DS

www.leicester.gov.uk/culture

Corporate Director: Andy Kee

Regeneration & Culture,
FAO. Kailesh Chauhan,
Parks Services,
No2. Lodge Victoria Park.

Dear Jonny,

Re: Thirlmere Street Gardens – 1.2m wide pedestrian gate and tarmac entry (breakdown of costs).

Thank you for your quotation request for the above site. I am pleased to submit my quotation of £1,213.41 to meet with your specific requirements.

The breakdown is as follows.

To remove a section of fence, construct and install a gate is £330.00.

To remove shrubs, excavate supply lay tarmac to an area of 4m² £883.41

This quotation is valid for 12 weeks after the date on the letter.

I hope this meets with your approval and I look forward to hearing from you.

Yours sincerely,

Alan Jelfs
Landscape Assistant.

Ward Community Fund Proposal Form

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Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Castle Ward/Westcoates
Ward/Braunstone Park Rowley Fields
Ward

2. Title of proposal

Community Allotment Project

LEICESTER CITY COUNCIL

15 MAY 2009

3. Name of group or person making the proposal

Angie Beale – Jit Pandya

RECEIVED

MEMBERS' SUPPORT

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The community project that we are currently involved in is a community allotment project. Since April last year we have been working very closely with the University's Police Beat Officer 4500 Gail Warden and her manager Sergeant Steven Hutchings and have worked on several successful collaborative projects and initiatives in the Riverside area to tackle issues of anti-social behaviour caused by students and people from the local community. This has resulted in a significant drop in crime and anti-social behaviour in the Riverside area.

The project that we are currently working on is a community allotment project working together with students and members of the local community to encourage healthy living and being self sufficient due to price increases on food due to the economy.

We have managed to find funding from De Montfort University to rent an allotment plot on Meridith Road (Rowley Fields Allotment) near the Walkers Stadium which is close to the University; this funding will cover the rent for the plot for the next eight years. It is hoped that students from the University together with local residents will work together in the the space allocated and grow their own fruit and vegetables.

Once the produce is ready which will be Autumn 2009 and Spring/Summer 2010 not only can it be given to the local residents and students but also to local schools, places of worship and care homes for the elderly. We have also thought about having a stall on campus one day a week and give the produce away for free to both staff and students and having a donation box where people can donate as little or as much as they can afford to go back into buying more seeds.

It is hoped that this project will be ongoing once it is established and will have student volunteers each year with the new student intake and also constant support from local residents.

In terms of its success, this is reliant on the amount of support a core group of student and local community volunteers give. If the group can commit to a day a week then we truly believe that this community project will grow into fruition and be ongoing as long as there is the support for its care and maintenance.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£3,963.00
multiple bid
split
between the
above
mentioned
three wards

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

The below quote has come directly to us from Paul Howgill from Groundwork UK and are actual costs.

Project	Item	Unit	Quantity	Nett Price		
1. Raised beds and paths	Sleepers	each	48	£23.00	£	
	Wood 8x4	each	30	£15.00	£	
	Top soil	ton	9	£30.00	£	
	Membrane	sq metres	100	£1.00	£	
	Cement	bag	24	£3.50	£	
	Millwaste	ton	6	£30.00	£	
	Washed sand	ton	6	£30.00	£	
	Slabs 2x2	each	140	£3.75	£	
	Slabs 3x2	each	10	£4.00	£	
	Screws	box	3	£4.50	£	
	Paint	each	5	£9.00	£	
Sub total					£2	
2.Tools	Digging spade	each	4	£16.00	£	
	Digging forks	each	4	£16.00	£	
	Trowls	each	2	£5.00	£	
	Hoe	each	2	£12.00	£	
	Racks	each	2	£12.00	£	
	PPE	Gloves	each	20	£0.80	£
		Boots	pair	10	£14.00	£
		Overall	each	10	£12.00	£
		Waterproofs	each	10	£9.00	£
	Sub total					£2
3.Seeds	Potatoes	3 kgs	4	£3.00	£	
	Seeds	each	30	£1.00	£	
	Seeds	each	20	£2.00	£	
	plants	each	60	£2.00	£1	
Sub total					£2	
4.Composts etc	Compost	bag	10	£5.00	£1	
	Groworganic	bag	5	£5.00	£1	
	Blood Fish	bag	5	£16.00	£1	
	Lime	bag	5	£10.50	£1	
					£2	
GRAND TOTAL					£3,	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have applied for funding to the following organisations and are awaiting decisions:

- Hinckley Road Joint Action Group
- Police Property Act Fund
- De Montfort University have already paid a £150 pounds for rent for the next few years and we will be asking them again for any additional funding towards this project.

If we are successful with all of our bids it will be an equal split of £660.50 between the six organisations that we have applied to for funding.

9. Who proposed the project? Please provide contact details.

Name of contact person	Angie Beale/Jit Pandya
Your position in organisation or group	Saint Andrews Tenants & Residents Association Chairperson-Coordinator/De Montfort University Student Community Development Officer
Name of organisation or group	Saint Andrews Tenants & Residents Association/De Montfort University
Address	De Montfort University, Room 1.78 Gateway House, Leicester LE1 9BH
Phone number	0116 257 7709
Email	jpandya@dmu.ac.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Angie Beale/Jit Pandya/Paul Howgill
Your position in organisation or group	Saint Andrews Tenants & Residents Association Chairperson-Coordinator/De Montfort University Student Community Development Officer/Allotments 4 All Officer
Name of organisation or group	Saint Andrews Tenants & Residents Association/De Montfort University/Groundwork
Address Address	De Montfort University, Room 1.78 Gateway House, Leicester LE1 9BH/ Environ, Parkfield, Western Park, Leicester, LE3 6HX
Phone number	0116 257 7709/0116 222 0259
Email	jpandya@dmu.ac.uk /phowgill@environ.org.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	JIT PANDYA
Signature	JIT PANDYA
Date	12-05-09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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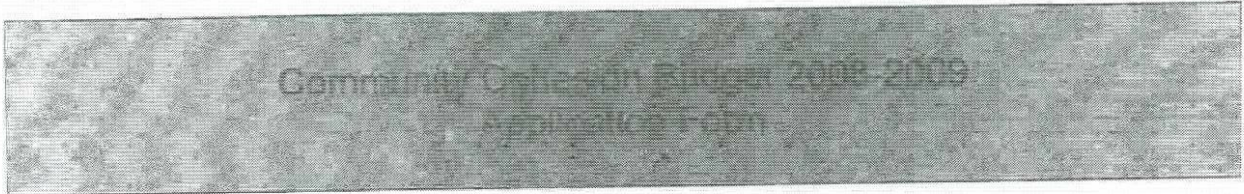
MEMBERS SUPPORT

RECEIVED

15 JUN 2009

LEICESTER CITY COUNCIL

Aylestone & Castle



Before you begin completing the application form, it is important that you read the guidance notes.

In answering the questions please use clear and plain language and keep jargon or technical terms to a minimum, and ensure that you have completed each section in full.

Part One: You and Your Organisation

If you are completing this form by hand please use a black pen and write in **BLOCK CAPITALS**

Project Title

Summer Multi-Cultural Cricket Camp – “Integration through Sports”

Name and Address of Applicant Organisation

City Cricket Academy, 8 Commercial Square, Freemans Common, Leicester LE2 7SR

Contact Details

Name: Mr. Anshuman Bhagawati

Position: Project Manager

Telephone: 0116 254 3333 & 07931 838422

Email: info@citycricketacademy.co.uk; & don@citycricketacademy.co.uk

Are you applying on behalf of a partnership?	Yes/NO	Yes
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If so please provide details of other members of your partnership and their particular roles

We are applying due to high community demand for affordable cricket camp, especially from children’s living in Leicester. Some of the children come from deprived communities and from vulnerable background. The proposed summer camp will help promising and talented children reap benefit of professional coaching, guidance and a chance to play for county cricket club.

We are Leicestershire County Cricket Club accredited partner and we work in partnership to promote cricket within Leicestershire.

Please tell us what your organisation/partnership does

Our Academy classes are open to all children from 5yrs to 19yrs and this is a great starting point for any young aspiring cricketer. Our coaches make every session fun and enjoyable while guiding the kids through every aspect of the game. With strong links at Leicestershire CCC and Northants CCC our coaches are often able to recommend any players with outstanding talent to the counties for further development. During the summer months the Academy runs The Summer Cricket Camp. For 6 weeks children aged between 5yrs - 17yrs can get expert cricket coaching and play in well organised outdoor games. As well a great way for kids to spend their summer, they also get the chance to make new friends and stays fit while learn the game. At the end of the summer the Academy runs the Colour Clothing Cricket Tournament. A 5 day tournament where the children get the chance to put all their hard work into practice and play in a real competitive cricket competition. Every child gets a free coloured cricket kit and prizes and trophies are awarded to all the winners and outstanding performers.

Part Two: About your proposal

Question 1: Please provide a brief description of your proposal

(Please include the when, where, how, why, and what will be the outcomes)

The City Cricket Academy runs state-of-the-art cricket coaching facilities and makes them available to all age groups, clubs, schools and individuals. With a focus on offering expert coaching and developing new talent, the main aim of the Academy is to ensure that the people who use the Academy have a positive experience, enjoyable and safe time learning and playing cricket which is backed up by our friendly approachable coaches and staff.

Following from the demand after last year's successful camp it was agreed to be more inclusive and give chances to children who are unable to afford the fees by subsidising the cost.

Our summer camp activity is much more than just a sporting activity, the summer camp brings together young people from multi-faith, multi-cultural backgrounds from Leicester city and reflects truly the demographic communities of the city. The young people will be taught 4 'D's – Discipline, Dedication, Determination and Devotion.

The young people are joined by their parents. There is also further opportunity not only for training but also to pursue a career in cricket as we have close connections with Leicestershire County Cricket Club and Northants County Cricket Club.

Below are the themes and objectives that the Community Cohesion Budget will support

Each objective has been prioritized from 1-3 (1 being the highest priority)

Theme: Supporting the social integration of communities in Leicester.

Priority Activity

- 1 • Supporting and strengthening local networks involving family, friends, and neighbours
- 2 • Supporting local activities for local people
- 2 • Addressing the concerns of people on outer estates who feel neglected and isolated
- 3 • Creating opportunities for people from different cultural backgrounds and communities to meet, and build knowledge and understanding

Theme: Working with and supporting young people

Priority Activity

- 1 • Improving support to alienated young people
- 2 • Providing appropriate "things to do" for young people
- 3 • Create opportunities for young and older people to meet and share experiences

Theme: Building confidence and a sense of belonging about living in Leicester

- 1 • Improving the self-esteem of individuals, communities, and neighbourhood, about living in Leicester
- 2 • Developing community leadership at all levels in the City
- 3 • Establishing and encouraging inter-cultural activities and events valuing shared and distinct cultures

Theme: Addressing the immediate social tensions in the City

- 1 • Reduce the level of tension between different communities in the City
- 2 • Design programmes that address the problems of disaffected young people

Theme: Improving communication and information about community cohesion

- 1 • Providing timely and appropriate information on community services to the residents of Leicester
- 2 • Raising awareness of community cohesion in Leicester
- 3 • Addressing perceptions of unfairness and prejudice
- 3 • Raising awareness and learning about other cultures and customs

Question 2: Please indicate in detail which theme and priority from the Community Cohesion Budget Criterion your project addresses

This project will support and address the following themes –

1. Supporting, strengthening and social integration of the communities in Leicester
2. Supporting local activities for local people
3. Supporting & involving family, friends and neighbors
4. Supporting & working with young people, improving support to alienated and isolated young people and their families
5. Supporting and creating opportunities for people from different backgrounds to get together and learn about different backgrounds
6. Promoting community cohesion and social inclusion
7. Building confidence in young people
8. Reducing Anti-social behavior (ASB) during summer holidays
9. Supporting and promoting "ONE LEICESTER" wider theme

Question 3: *What management structure will be in place to delivery this project?*

The City Cricket Academy has a robust management team which has been delivering this kind of project successfully. All our coaches are English Cricket Board (ECB) qualified & CRB checked.

Day to day management and supervision of the academy is done by Mr. Bhagawati, who has played cricket at international level and is fully qualified coach.

Question 4: *What evidence will you use to record the success of your project?*

The take up and continual support from the Leicestershire County Cricket Club is a good indicator of the success of the project. However we will use feedback, evaluation forms and monitor the satisfaction of the participants and their families. Further photographic evidence of the activities and achievements of the participants will be taken. Questionnaire will be designed for the participants based on community cohesion and "One Leicester" theme.

Question 5: Please outline the timescale for your project and indicate appropriate milestones

All the coaching activities and tours will be undertaken from 13 July 2009 to 21 August 2009. We are applying this year so that we can confirm venue (pitch hire), tours and book the coaches.

- Trip to Lord's cricket ground
- A day's workout at Army for team building, physical fitness and discipline
- Trip to watch Australia v/s Northampton match
- Trip to Edgbaston to interact and interrogate the professional cricketers from Warwickshire County Cricket Club
- A visit to Hunts County Bat manufacturing unit to see how cricket bats and other equipments are manufactured

Question 6: How will you promote your project and/or attract participants?

- The summer camp activity will be put on our website
- Word of mouth
- Contact various schools
- Through Leicestershire County Cricket Club
- Promote through previous participants
- Contact young people who were unable to participate due to cost implications
- Posters and leaflets

Question 7: What are the barriers to participation in your project and how will you address these?

We do not envisage any barrier/s. Contrary we have a small waiting list of young people who wish to participate. This year it is the wishes of the management to ensure that those young people from disadvantaged community must benefit the most and hence this application for subsidising their participation.

Part Three: About your budget and finances

Question 8: Please provide details of your budget for this proposal, including how you have arrived at the figures i.e. estimates, quotes, actual costings etc

Item	Cost £	Estimate or actual cost?
Pitch Hire - £110.00 per day for 24 days	£ 2,640.00	Actual
Travel Coach Hire – 50 Seater – Lord's Cricket Ground	£ 400.00	Estimate
Army Barracks	£ 350.00	Estimate
Edgbaston Cricket Ground	£ 350.00	Estimate
Hunts Cricket Equipment Manufacturing Factory to see how cricket equipment is made.	£ 350.00	Estimate
Colour Clothing for 200 participants to include trousers, shirt & cap. £ 15.00 per person	£ 3,000.00	Estimate
Equipment – 80 hard balls for 6 weeks @ £ 5.00 per ball	£ 400.00	Actual
100 soft balls for 6 weeks @ £ 1.00 per ball	£ 100.00	Actual
Ancillary items – boundary flags, stumps, score books & safety equipment	£ 400.00	Actual
Fees for 3 extra fully qualified and CRB checked coaches – 30 hours per week for 6 weeks @ £ 10.00 per hour	£ 1800.00	Actual
Total	£ 9,790.00	

Amount Requested: £ 9,590.00 (please see below)

Question 9: Do you have match funding? Yes/No

if yes please provide details, including amount secured and who is providing it, and whether it is in-kind.

We will be asking the participants to pay a token £ 1.00 for the whole summer camp. Therefore we will be raising £ 200.00. Please bear in mind that the participants are from the disadvantage and most vulnerable group.

Part 4: Evaluation and Sustainability

Question 10: How will you evaluate your project?

As mentioned above this project will be evaluated through feedback from participants and their families Also a we will use the questionnaire and analysis of the answers will give us the level of success. This will also be used to enhance the services provided to meet the needs of the participants from disadvantaged communities.

All participants prior to taking coaching will be seen and their proficiency level measured. We will thereafter monitor the level of progress and achievements in cricketing by the participants.

Question 11: How will you promote your evaluation/lessons learnt?

Lessons learnt will be circulated to all the coaches and will be fed back to the funders. We will also give a detailed feed back to Leicestershire County Cricket Club with whom we are closely associated.

Any changes needed from the lessons learnt will be implemented and incorporated in our policies and practices.

Part Five: Bank Details and Declaration

Is your organization registered for VAT?

Yes/No

No

Please provide your bank details below

Account name:

Sort Code:

Account Number:

Bank/Building Society Name: HSBC

Address: 2-6 Gallowtree Gate
Leicester LE1 1DN

Declaration

Please read and complete the follow declaration.

The **City Cricket Academy** is formally constituted, and has been established for at least one year.

The **City Cricket Academy** also conforms to all its legal obligations as a formally constituted body, including the Sex Discrimination Act 1975, Race Relations Act 1976, Disabled Discrimination Act 1995. The **City Cricket Academy** also complies with the Data Protection Act 1998, Health and Safety at Work Act 1974 and the Construction (Design & Management) Regulations 1994.

The **City Cricket Academy** is a private organisation.

The **City Cricket Academy** has an appropriate Equal Opportunities Policy.

If successful the **City Cricket Academy** will use the monies awarded under the Community Cohesion Budget to carry out the activities as described in this application form. The **City Cricket Academy** affirms that this particular activity is not part of its core function and is in addition to the work of the organisation.

On acceptance the **City Cricket Academy** will be subject to a formal legal agreement that sets out the roles and responsibilities of it and the Community Cohesion Fund. The project will also be subject to 2/3 monitoring visits with an appointed officer to ensure that the project is progressing.

I certify that the information provided on this form is correct.

On behalf of: City Cricket Academy

Name of the Person Signing: Mr. Anshuman Bhagawati

Position: Project Manager

Signature: Anshuman Bhagawati Date: 11/06/09

Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Westcotes and Castle

2. Title of proposal

'Respect Your Neighbourhood' Signage
"Safer routes for students" banner proposal

3. Name of group or person making the proposal

Hinckley Road Joint Action Group

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

"Safer routes for students" . This would be a marked route leading students away from residential areas after club nights towards the halls of residents. This would be directed by both the DMU security and the Riverside Policing team. We are looking at match funding from the DMU, Police and the Ward committee (12 banners) at a cost of £3468 ex VAT

The proposal is to part fund the cost of 12 signs to be erected on designated routes to and from the DMU and Halls of residence. This would be a joint project between the 2 community meetings, the Hinckley Road Police and De Montfort University. The Police offering officers time to support the running of the operation when night time events are on at the DMU along side DMU security staff and funding from the 2 ward meetings.

The signs will display the message "Safer routes for students" with joint logos

and will be designed to discourage excessive noise and anti-social behaviour away from residential areas along patrolled routes.. It is important that DMU are involved in this project as the proposal is strongly in response to the perception that a significant proportion of noise and anti-social behaviour emanates from students in the late evening. This perception has been prevalent in the community meetings and was reflected on a number of ward priority 'green forms'.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
3a)	This proposal is one of a number of ways agencies are working together in the Westcotes and castle area to improve the self-esteem of individuals, communities, and neighbourhoods about living and having pride in Leicester.

6. Have you provided any supporting information? √ Tick if yes

7. What is the total cost to the Community Meeting? £3468 ex VAT

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Each finished banner including erection on to lamp posts costs x 12 = £289	£3468 ex VAT	Estimated cost
Total	£3468 ex VAT	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

From the JMG Safer Leicester partnership without success

10. Who proposed the project? Please provide contact details.

Name of contact person	Kim Sherriff
Your position in organisation or group	Neighbourhood Policing Unit Community initiatives co-ordinator
Name of organisation or group	Hinckley Road Joint Action Group (JAG)
Address: 95 Hinckley Road Police Station, Leicester, LE3 OTD	

Phone number 0116 222 2222 ext 6870	Email: Kim.Sherriff@leicestershire.pnn.police.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Kim Sherriff
Your position in organisation or group	Neighbourhood Policing Unit Community initiatives co-ordinator
Name of organisation or group	Hinckley Road Joint Action Group (JAG)
Address: 95 Hinckley Road Police Station, Leicester, LE3 OTD	
Phone number 0116 222 2222 ext 6870	Email: Kim.Sherriff@leicestershire.pnn.police.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Kim Sherriff
Signature	Kim Sherriff
Date	02/03/09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.
Fax No: 0116 229 8827

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Ward community meetings – Budget statement - Castle Ward – 2009/10

July 09

Application	Ward Community Fund	Community Cohesion Fund	Ward action Plan fund	Considered at Ward meeting	Notes
Opening Balances	5000	2,000	10000		
“Respect your neighbourhoods”/”Safer Routes” signage – Hinckley Road JAG		576			
Community Allotment Project - St Andrew’s Tenants and Residents Association	1321				
City Council Festivals and Events Unit – Castle Park Festival	2000				
Parks Services and St Andrew’s Play Association – Gate at Thirlmere Gardens	1213				
Integration Through Sports		TBC			
Balance Remaining					

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APPENDIX B7

Castle Community Meeting - Budget position – July 2009

Total allocation

The Meeting has a new budget for 2009/10 as follows:

Ward Action Plan Fund	£10000
Community Fund	£5000
Community Cohesion Fund	£2000

Current Bids

The following applications have been received since the last meeting:

“Respect your Neighbourhood”/”Safer Routes for Students” Signage – Application from the Hinckley Road Joint Action Group

The JAG are requesting £576 as a one-sixth contribution to a set of 12 banners aimed at marking routes taken to be by students late at night avoiding residential streets on the way back to Halls of Residence late at night. The total cost is £3468 and it is intended that this would be jointly funded by the Police, De Montfort University and the Castle and Westcotes Community Meetings

Community Allotment Project - St Andrew’s Tenants and Residents Association

The TRA have set up a Community Allotment Project in conjunction with De Montfort University. The TRA are requesting £1321, one third of the total cost of £3963, for groundworks at the plots, tools, seeds and compost. The remainder will be sought from the Westcotes and Braunstone Park and Rowley Fields Wards.

City Council Festivals and Events Unit – Castle Park Festival

The Unit are seeking £2000 as a contribution to an extended programme of events at the Castle Park Heritage and Arts Festival

Parks Services and St Andrew’s Play Association – Gate at Thirlmere Gardens

The Play Association and the Parks Services are making a joint application for funding of £1213 to provide a new pedestrian access gate and pathway at Thirlmere Gardens.

Integration through sports

The exact amount being requested is being confirmed. More details should be available at the meeting.

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